



Business Income & Expense Worksheet

Business Name:			Tax Year:	
EIN:				
Reported Income:				
Business Expenses:			Business Expenses continued:	
Advertising	\$		Uniforms	\$
Contract Labor			Cell Phone	
Commission & Fees			Office Furniture	
Employee Benefits			Property Taxes	
Health Insurance			Computer/Printer	
Insurance (other than health)			Software	
Interest			Seminars/Webinars	
Legal & Professional Services			Office Phone	
Office Expense			Postage/Shipping	
Rent/Lease of Equipment			Property Mgmt Fees	
Rent/Lease of Property			Tax Preparation Fees	
Repairs & Maintenance			Merchant/Bank Fees	
Supplies			Internet	
Taxes & Licenses			Business Cards	
Travel (hotel & flights)			Dues/Subscriptions	
Meals			Consulting Fees	
Utilities			Other	
Wages				
Vehicle Expenses				
Year & Type of Vehicle:			Date First Used for Business:	
Do you have another car for personal use?	YES	NO	Miles driven for Business	mi.
Do you have evidence to support the use?	YES	NO	Miles driven for commuting	mi.
Is this evidence written?	YES	NO	Total miles driven in year	mi.
Were you reimbursed for any vehicle use?	YES	NO		
Business Use of Home:				
Direct Use of Home:			Use of Home continued:	
Total Sq Ft of Home			Utilities	
Business Area of Home			Repairs & Maintenance	
Mortgage Interest			Insurance	
Rent			Other	
Real Estate Taxes			Other	

Due Diligence Agreement:

By signing, you affirm that your calculations and responses are accurate and truthful. Furthermore, you acknowledge that in the event of an IRS audit, you possess the evidence to substantiate the figures provided above. Additionally, you release LAT Financial Group from any blame, as we report the numbers provided by you.

Signature: _____ Print Name: _____